**PEER TUTOR APPLICATION PROCESS**

Q: Do you have an interest in being a leader on campus?

Q: Do you excel in coursework and want to help others excel as well?

Q: Do you want to add an activity that enhances your academic image to your resume?

Q: Do you want to get paid to do all of these things?

If you answered yes, you should consider applying to our Peer Tutoring Program!!!!

**Additional Benefits of Tutoring:**

- Tutors achieve international certification
- Increase your own knowledge and confidence
- Management training experiences
- Flexible schedule & Fun work environment
- Social events & Recognition opportunities
- Excellent resume builder

**Tutor Training:**

- All Peer Tutors must participate in training. This training will be paid and includes 10-15 hours to be achieved within 2 semesters. New tutors must attend an orientation session in the beginning of the semester on tutoring techniques and roles. Training is offered each semester and includes large group meetings, smaller group workshops, web-based training, and reading of scholarly tutoring/learning materials. Training leads to international certification by the College Reading and Learning Association ([www.crla.net](http://www.crla.net)).

**Application Process:**

In order to complete the application process, please do the following:

1. The Peer Tutor Application is to be completed by you; include your transcript.
2. Provide the Recommendation Form for Peer Tutors to the instructor or department head for the course(s) in which you would like to tutor. This form should be completed by the instructor or department head and returned to you in a sealed envelope to hand in with your application.
3. Review all enclosed materials. You will be contacted shortly upon review of your application.

Please return ALL applications and faculty recommendations to the Academic Learning Center, B-07 (lower level of the Administration Building).