



## **Information Technology Services**

### **What do we do with our used computers?**

The Information Technology Services Department at Albright College follows a multi-step process to insure that there is no data contained on computers that are disposed of and that they are recycled in a manner that is consistent with maintaining a clean environment. All of the materials are recycled in some manner.

The process is as follows:

1. We run a program consistent with the Department of Defense standard that erases all data on the hard drive and further secures the hard drive by rewriting every available byte with zeros to insure that the only data on the drive is “zeros”.
2. Some computers are then donated to local churches and other non-profit organizations that have contacted us and requested used machines. Our computers can not be donated with an operating system installed because of the license agreement provided with the machines that we purchase. We provide non-profits with a link that enables them to purchase operating systems and other software at reduced prices.

<http://www.techsoup.org/stock/>

3. The remaining machines are sent to EZ PC Recycling in Sinking Springs to be recycled.

[www.ezpcrecycling.com](http://www.ezpcrecycling.com)

The newer machines are refurbished, reconfigured, and resold while the older machines are dismantled. The pieces are sorted into component piles (plastic, wire, etc.) and distributed to companies that specialize in the recovery of these components for re-use. This company has stated to us that no part of any computer that we send to them ends up in a landfill.